

## **INTERNAL DISPUTE RESOLUTION PROCEDURE**

### **Civil Code Section 1363.850**

1. This policy applies to a dispute between the Association and a member involving their rights, duties, or liabilities under the Davis-Stirling Act, under the provisions of the Corporations Code relating to mutual benefit corporations (commencing with Corporations Code Section 7110), or under the Association's governing documents.
2. Either party to a dispute within the scope of this article may invoke the following procedure:
  - a. The party may request the other party to meet and confer in an effort to resolve the dispute. The request shall be in writing.
  - b. A member of the Association may refuse a request to meet and confer. The Association may not refuse a request to meet and confer.
  - c. The Association's Board of Directors shall designate a member of the Board to meet and confer.
  - d. The parties shall meet promptly at a mutually convenient time and place, explain their positions to each other, and confer in good faith in an effort to resolve the dispute.
  - e. A resolution of the dispute agreed to by the parties shall be memorialized in writing and signed by the parties, including the Board designee on behalf of the Association.
3. A member of the Association will not be charged a fee to participate in the process.